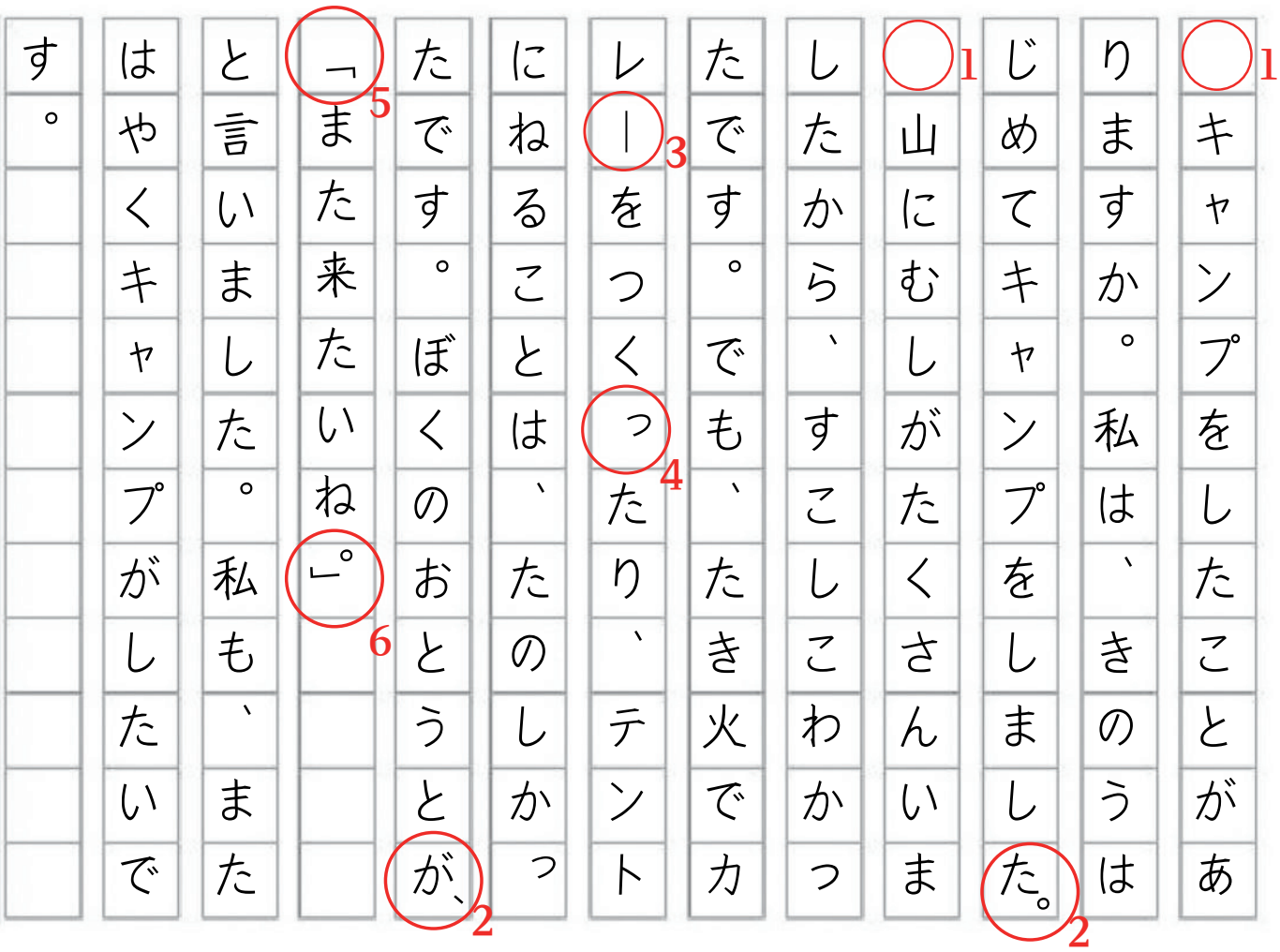
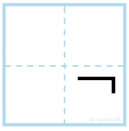
GCSE Japanese Writing Rules

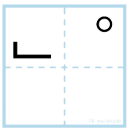


1. Indent the beginning of the paragraph by one space.
2. When punctuation comes at the end of a sentence, include it in the same space as the character.
3. When writing vertically, write the line that represents the prolonged sound in katakana vertically.
4. Write the small characters for "ya," "yu," "yo," and "tsu" in the upper right corner of the square.
5. For speech marks, write the opening mark in the bottom right corner of the square. Do not include any characters.
6. Place the closing mark of speech at the upper left corner. If there is punctuation, include it in the same space as the closing mark.

6 Start



End



1. 段落の最初は一マスあける
2. 句読点（くとうてん）が最後に来るときは、文字と一緒にマスの中に入れる
3. 縦書きの作文のとき、カタカナの伸ばす音をあらわす線は縦に書く
4. 「や　ゆ　よ　つ」の小さい文字は、マスの右上に寄せて書く。
5. 話し言葉のかっこは、最初の記号をマスの右下に書く。文字は入れない。
6. 話し言葉の最後の閉じる記号は、左上に寄せて書く。句読点があるときは、最後の記号と一緒にマスに入れる。

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WRITE IN THIS AREA
DO NOT WRITE IN THIS AREA

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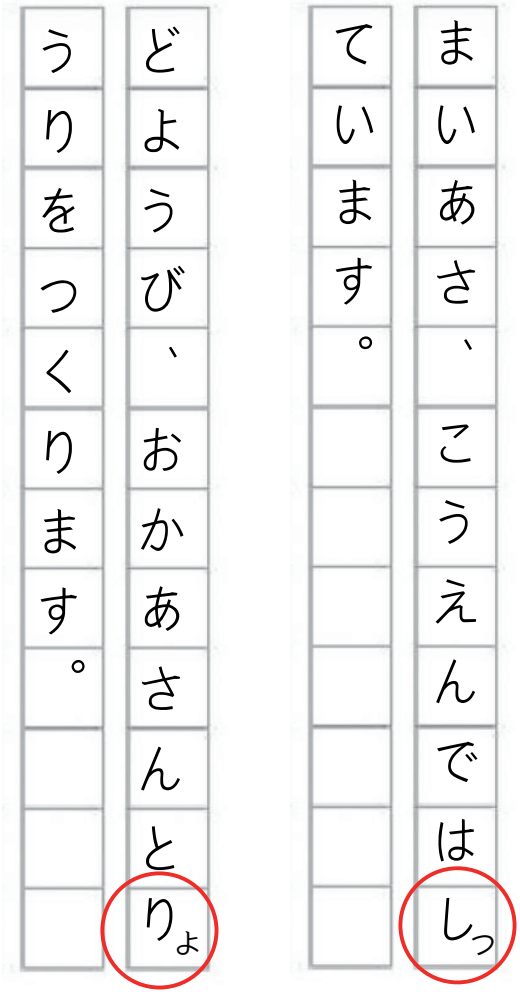
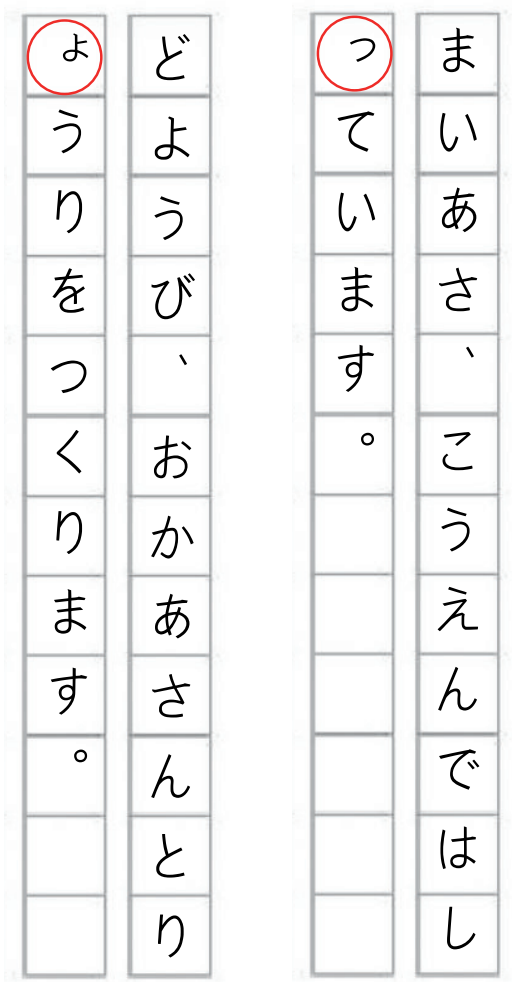


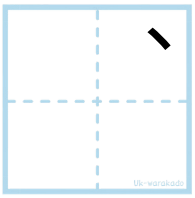
どちらもOK!
Either is fine.

Only for small hiragana & katakana letters.

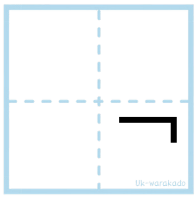


The placement of punctuation in writing

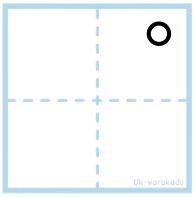
Japanese comma



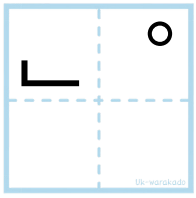
Start



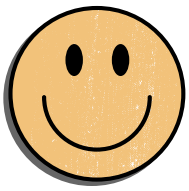
Japanese period



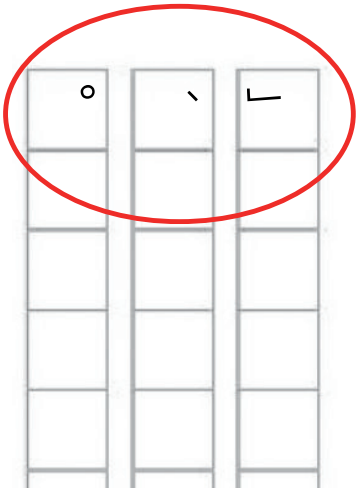
End



Yes!



Please be careful. We can't do the following…



No!

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